

Equipment Cleaning Guidelines Template

All patient care equipment must be wiped down and disinfected between each patient.

The recommendations for cleaning/disinfecting frequency listed below are the minimal standards for cleaning:

- **Contact times for disinfectants:** Please refer to product label for manufacturer’s recommended time. It is important to always allow the solution to air dry. Reapplication may be necessary to meet the required contact time.

URMC/Highland:

Dispatch = 1 minute (inpatient setting)

Virex = 5 minutes

Caviwipes = 3 minutes (outpatient setting)

- All portable equipment and equipment that will travel from patient to patient is to be cleaned in the patient’s room or in the hallway.
 - If equipment cannot be cleaned and disinfected immediately it should be removed to the Soiled Utility area until it can be cleaned and disinfected.
 - Each hospital will identify a method to identify clean vs. dirty equipment
 - “bagged” or” tagged” to identify clean and ready for use.
 - At Highland after equipment is sanitized, a tape is applied identifying a clean item.
 - All equipment is cleaned with hospital approved disinfectant/wipe and the disinfectant is allowed to remain on the item for the manufacturer-recommended contact time.
- ◆ **Blood and Body Fluid Spills** – Each unit or department must ensure that all spills are wiped up immediately (PPE must be worn to do so) and then cleaned with an EPA and hospital approved disinfectant.
 - ◆ **Hospital Approved Disinfectant/Wipe** – A disinfectant that has been approved for use by the Infection Prevention Committee.
 - ◆ **Bleach wipes** should be used for patient care equipment unless otherwise contraindicated in the inpatient setting
 - ◆ **Unit-specific items** will be cleaned according to procedures and schedules maintained on the unit.

	WHEN TO CLEAN	WHO CLEANS	TYPE OF CLEANER
Backboards (code cart)	After each patient use	Sterile Processing or nursing	Hospital Approved Disinfectant
Bathrooms	Daily	Environmental Services	Hospital Approved Disinfectant
BP Cuffs	<i>Discard when visibly contaminated</i> After each patient use	<i>Nursing Unit or environmental services if wall mounted</i>	<i>Hospital Approved Disinfectant</i>

Beds/Bedrails	Daily and upon discharge	Environmental Services	Hospital Approved Disinfectant
Bed Alarms	After each patient use	Materials Management	Hospital Approved Disinfectant
Bladder scanner	Between Patients	Nursing	Hospital Approved Disinfectant
Call light and cords	Daily and upon discharge	Environmental Services	Hospital Approved Disinfectant
Canes	Between individual patient use	Disposable	Hospital Approved Disinfectant
Carts <ul style="list-style-type: none"> • Emergency • Isolation • Medication Top Drawers • 3-Tier (Lakeside) metal cart 	<p>After each patient use</p> <p>After each patient use</p> <p>After each use</p> <p>Monthly</p> <p>Weekly and when visible contaminated</p>	<p>SPC or nursing</p> <p>SPC or nursing</p> <p>Nursing Unit</p> <p>Pharmacy</p> <p>Nursing Unit</p>	Hospital Approved Disinfectant
Chart Racks	Weekly and when visibly contaminated	Nursing Unit	Hospital Approved Disinfectant
Commodes	Daily Between patients	Environmental Services or sterile processing (Nursing to empty contents) Environmental Services Highland is only SPD	Hospital Approved Disinfectant After cleaning, will be labeled with a paper strip or plastic bag
Continuous Passive Motion Machines(CPM)	Between patients	Materials Management	Hospital Approved Disinfectant **covered with plastic bag after cleaning
Chair Scale	After each patient use	Nursing Unit	Hospital Approved Disinfectant
Bed Scale	After each patient use	Nursing Unit	Hospital Approved Disinfectant
Computer on wheels Workstations on wheels	After each patient use and daily	User between patients Stationary - Environmental Services	Hospital Approved Disinfectant
Croup Tent <ul style="list-style-type: none"> • Frame and storage cubicle 	<p>After each patient use</p> <p>After each patient use</p>	<p>Respiratory Care</p> <p>Respiratory Care</p>	Hospital Approved Disinfectant
Defibrillator	After each use	Nursing Unit	Hospital Approved Disinfectant
Doorknobs	Daily in patient room	Environmental Services	Hospital Approved Disinfectant
Doppler	Between Patients	Nursing unit	Hospital Approved Disinfectant
Dynamap	Between Patients	Nursing unit	Hospital Approved Disinfectant
	WHEN TO CLEAN	WHO CLEANS	TYPE OF CLEANER
EKG Machine <ul style="list-style-type: none"> • Cables 	<p>After each patient use</p> <p>After each patient use</p>	Nursing unit	Hospital Approved Disinfectant
Electronic Thermometer	After each patient use	Nursing Unit	Hospital Approved Disinfectant

<i>Fan</i>	<i>Daily Weekly</i>	<i>Outer surfaces Environmental Facilities</i>	<i>Hospital Approved Disinfectant</i>
Flashlight	After each patient use	Nursing Unit ** Unit Technician	Hospital Approved Disinfectant
Floors	Daily and when visibly contaminated	Environmental Services	Hospital Approved Disinfectant
<i>Geri Chair</i>	Between each patient use and daily	<i>Environmental/Nursing U nit</i>	<i>Hospital Approved Disinfectant</i>
Glucose Machine Glucometer	After each patient use and if visibly soiled	Nursing Unit ** Unit Technician	Hospital Approved Disinfectant
<i>Patient Lifting Device</i>			
<ul style="list-style-type: none"> • <i>Frame</i> • <i>Sling</i> • <i>Straps</i> 	After each patient use After each patient use After each patient use	<i>Nursing Unit SPD/ Laundry SPD/ laundry</i>	<i>Hospital Approved Disinfectant “AID to Hospital” Laundry Service</i>
Hyperthermia Machine/Graymar cooling machine	After each patient use	Materials Management	Hospital Approved Disinfectant
Hypothermia Machine – Bairhuggers	After each patient use	Materials Management	Hospital Approved Disinfectant
Ice Machine	Daily (disinfectant of spill tray)	Environmental Services	Hospital Approved Disinfectant
IV Poles	Daily and between patients	Environmental Services	Hospital Approved Disinfectant **covered with plastic bag or use hospital specific method other after cleaning
IV Trays Specialty trays	After each patient use	<i>Nursing Unit</i>	Hospital Approved Disinfectant
Laptops (Patient use) Bedside printing or labeling	Between use. Wipe key board and other touch areas	Nursing unit/ tech	Bleach wipe Document cleaning on log and return to nursing office
Light Switches	Daily	Environmental Services	Hospital Approved Disinfectant
Linen Hamper	Monthly and when visibly contaminated	Environmental Services	Hospital Approved Disinfectant
Mattresses			Hospital Approved Disinfectant
<ul style="list-style-type: none"> • Standard • Special Care 	After each patient use After each patient use	Environmental Services Vendor	
Medication Preparation Area	After each use	Nursing Unit	Hospital Approved Disinfectant
Medication dispensing (PYXIS, DocuMed)	TBD	Nursing/ Pharmacy	Hospital Approved Disinfectant
Monitors			Hospital Approved Disinfectant
<ul style="list-style-type: none"> • Patient Room • Cables • Corridors, Nurses’ Station 	After patient discharge After each patient use Weekly	Environmental Services Environmental Services Environmental Services	
WHEN TO CLEAN		WHO CLEANS	
O ₂ Flowmeters	After each patient use	Environmental Services / Nursing	Hospital Approved Disinfectant

O ₂ Sat Machines <ul style="list-style-type: none"> Machine and finger probe cable Probe 	After each patient use After each patient use	Tabletop versions: Materials Mgmt Nursing Unit Nursing Unit	Hospital Approved Disinfectant Alcohol Pad
Pillows	Between patients	Environmental Services	Hospital Approved Disinfectant
Portable ultrasound machines	Between patients	Nursing or dept specific	Hospital Approved Disinfectant
Portable X-ray Machine	Between patients	Radiology	Hospital Approved Disinfectant
Pumps <ul style="list-style-type: none"> Alaris and Channels Epidural Infusion Patrol Feeding Pumps (Kangaroo) PCA 	After each patient use and when soiled After each patient use and when soiled	Materials Management Materials Management SPD/ Nursing Unit Materials Management Materials Management	Hospital Approved Disinfectant ** covered with a plastic bag after cleaning
Refrigerators <ul style="list-style-type: none"> Dietary Medication Staff 	Weekly & as needed per hospital policy Monthly PRN Weekly & as needed	Dietary Pharmacy Nursing Unit Department Staff	Hospital Approved Disinfectant
Scales	Between patients	Nursing	
SCD machines & tubing	After each patient use	Materials Management	Hospital Approved Disinfectant
Shower Rooms	Daily Between Patients	Environmental Services Nursing unit pick up used patient items then spray floor with disinfectant	Hospital Approved Disinfectant
Sink	Daily	Environmental Services	Hospital Approved Disinfectant
Slide boards or lifting boards			
Soap Dispensers	Daily	Environmental Services	Hospital Approved Disinfectant
Step Stools	Between patients	Environmental Services	Hospital Approved Disinfectant
Stethoscopes Patient specific	After each patient use At discharge Disposable	Caregiver , Environmental services or sterile processing Discard	Alcohol wipe ??
Stretchers <ul style="list-style-type: none"> Housewide Unit based 	After each patient use After each patient use	Patient transport Unit technician	Hospital Approved Disinfectant

	WHEN TO CLEAN	WHO CLEANS	TYPE OF CLEANER
Suction <ul style="list-style-type: none"> Gomco Wall mounted (leave meter in wall) 	After each patient use After each patient use	SPC Environmental Services (wipe down meter) Measurement and removal of canister and liner ** Unit technician	Hospital Approved Disinfectant **covered with plastic bag after cleaning
Table <ul style="list-style-type: none"> Bedside Overbed 	Daily Daily	Environmental Services Environmental Services	Hospital Approved Disinfectant
Telephone	Daily	Environmental Services	Hospital Approved Disinfectant
Thermometer (tympanic, electronic)			
Thermostat	Daily	Environmental Services	Hospital Approved Disinfectant
Toilet	Daily	Environmental Services	Hospital Approved Disinfectant
Towel Dispenser	Daily	Environmental Services	Hospital Approved Disinfectant
<i>Trapeze</i>	After each patient use	<i>Nursing Unit</i> <i>Physical Therapy</i>	<i>Hospital Approved Disinfectant</i>
Tub <ul style="list-style-type: none"> Whirlpool (3800) Physical Therapy 	After each patient use After each patient use	Environmental Services Environmental Services ** needs to be notified of need to clean Environmental Services Physical Therapy Staff	Hospital Approved Disinfectant Hospital Approved Disinfectant
VAC Machines (KCI)	After each patient use	Vendor	Hospital Approved Disinfectant
Ventilators	After each patient use and as needed	Respiratory Care Staff	Hospital Approved Disinfectant
Walkers	After each patient use	Materials Management Physical Therapy	<i>Hospital Approved Disinfectant</i>
Waste Containers <ul style="list-style-type: none"> Trash Cart (in Utility Room) In corridors In patient rooms 	When emptied Monthly and when visibly contaminated Daily and when visibly contaminated	Environmental Services Environmental Services Environmental Services	Cart wash Hospital Approved Disinfectant Hospital Approved Disinfectant
Wheelchairs	When visibly soiled .or between individual patients	<i>User</i>	Hospital Approved Disinfectant
Workstation on wheels (WOW)	<i>Computer on wheels</i> <i>Workstations on wheels</i>	After each patient use and daily	<i>User between patients</i> <i>Stationary - Environmental Services</i>

Chief Patient Care Executive

Date

Building Services Administrator

Date

Infection Prevention Committee/Cdiff Prevention Team

Date

Rochester Patient Safety Collaborative